

ILA Certification Program Application

Persons taking the CJIL level test must get special instructions from the ILA web site or instructions for choosing electives and supplying documents. Testers for CIL level can use this form as normal.

Name:		DOB:	ILA Member #:	
Address:				
Daytime Phone:		Evening Phone:		E-mail:
Institution:			Years in Industry:	
Department:		Job Title:		
Industry Certifications Held: CIL CJIL CMIL CFL RL CRL CPL CML CPS CMST CPP PSP PCI CDC AHC Other:				
Documentation of Years in Industry (attach copy):		<input type="checkbox"/> Locksmith course certificate <input type="checkbox"/> Industry reference (below) <input type="checkbox"/> Locksmith school diploma <input type="checkbox"/> Employment reference (below) <input type="checkbox"/> Other (Please describe): _____		
(Documentation not necessary for CIL Level)				
Reference(s):				
Test Level: ___ CIL ___ CJIL (select 6 electives) ___ CMIL (select up to 12 electives)				
Electives for CJIL,CMIL: E1 E2 E3 E4 E5 E6 E7 E8 E9 E10 E11 E12 (Circle selections) E13 E14 E15 E16 E17 E18 E19 E20 E21 E22 E23 E24				
Schedule & Location: Renaissance Hotel, 2800 Coliseum Dr., Charlotte, NC 28217				
Date: Saturday February 13, 2010		Time: 12:00 PM to 4:00 PM		
Location: Renaissance Hotel, 2800 Coliseum Dr., Charlotte, NC 28217				
Pricing: Please make checks payable to: Institutional Locksmiths' Association or ILA				
Member: \$50.00		Affiliate: \$50.00		Non-member: \$100.00
Indicate here if your ILA Membership Application is enclosed:				
FOR COMMITTEE USE ONLY		Testing Fee: \$ _____ Application Fee: \$ _____ Dues: \$ _____ TOTAL: \$ _____		
Space may be limited. Seating preference will be given in the following order: Members, Affiliates, persons employed in industry, others. Please arrive early for your scheduled test; no one is admitted once test begins. Please bring two sharpened No. 2 pencils. All cell phones and pagers must be turned off during the test.				
If you require frequent breaks, require a large-print test or have other special needs, please indicate that here. Write the Specific Needs information on the reverse of this form.				
Signature:				Date:

Specific Needs Request:

ILCP Instructions

To achieve a certain level on the ILCP you must meet the requirements below.

CIL level – get a 75 or above on the test

CJIL level – pass the CIL level and get a 75 or above on the mandatory and 6 electives.

If you are sitting for the Certified Institutional Locksmith (CIL) level use the form included; you do not have to fill in **Documentation of Years in Industry** or pick **Electives**.

If you are sitting for the Certified Journeyman Institutional Locksmith (CJIL) level you will need to pick electives from the list below. You must also include a copy of your proof of years in the industry with your application. (We will not issue your CJIL level until we have this documentation on file even if you pass your tests.)

Pick electives as described below:

Pick 6 electives; 1 must be from column **A** and 1 must be from column **B**. The remaining 4 can be from any column. (PICK ONLY 6)

A are Pinning system electives

B are lock brand electives

C are other hardware and related fields

Column A

A2 – E1
A3 – E2
A4 – E3
Corbin / Russwin Cylinder – E6
KABA Peaks – E11
Medeco – E7
Schlage Everest – E10
Primus cylinders.-. E16
Schlage Large Format and Full Size
– E17
ASSA TWIN 6000 TWIN
EXCLUSIVE TWIN V-10 & Twin
Pro – E18

Column B

Best – E8
Corbin / Russwin – E9
Kwikset. -. E15

Column C

History – E4
Life Safety – E5
Master Key Basic – E12
Von Duprin – E13
Rixson – E14

CJIL retake:

-If Failed the mandatory and all six electives
Must retake mandatory and six electives

-If Failed the mandatory but passed only some electives
Must retake Mandatory and can take six electives; Any passed in addition to the six needed for the CJIL will be applied toward the CMIL level.

-If Passed the mandatory but passed only some electives (1 to 5)
Can pick up to 12 electives they have not already passed. Any electives Passed in excess of the six needed for the CJIL will be applied toward the CMIL

Check back often as new electives can be added at any time. If you are already registered for a CJIL exam and an elective that you would prefer to take becomes available contact the ILCP committee at ILAcert@gmail.net and we will change it for you up to two weeks before your sitting.