

ILA Certification Program Application

Persons taking the CJIL level test must choose electives and supply proof of years in industry documents, for the CMIL level test choose additional electives only. The ILA Instructions are part of this document or available at the ILA web site (ilanational.org). There is a Study Guide available.

Name:			DOB:			ILA Member #:										
Address:																
Day Phone:			Evening Phone:			E-mail:										
Institution:						Years in Industry:										
Department:				Job Title:												
Industry Certifications Held: (Circle selections)		CIL	CJIL	CMIL	CFL	RL	CRL	CPL	CML							
		CPS	CMST	CPP	PSP	PCI	CDC	AHC	Other:							
Documentation of Years in Industry (attach copy):				<input type="checkbox"/> Locksmith course certificate <input type="checkbox"/> Industry reference (below) <input type="checkbox"/> Locksmith school diploma <input type="checkbox"/> Employment reference (below) <input type="checkbox"/> Other (Please describe): _____												
(Documentation not necessary for CIL Level)																
Reference(s):																
Test Level: <input type="checkbox"/> CIL <input type="checkbox"/> CJIL (select 6 electives) <input type="checkbox"/> CMIL (select up to 12 electives)																
Electives for CJIL, CMIL: (Circle selections)		E1	E2	E3	E4	E5	E6	E7	E8	E9	E10	E11	E12			
		E13	E14	E15	E16	E17	E18									
Schedule & Location:		Institutional Locksmiths' Association 2010 Educational Conference														
Date:			Friday October 8, 2010			Time:			1:00 pm to 5:30 pm							
Location:		Hilton Lisle/Naperville, 3003 Corporate West Drive, Lisle, IL 60532 (630) 505-0900														
Pricing:		<u>Please make checks payable to:</u> Institutional Locksmiths' Association														
Member:		\$50.00			Affiliate:			\$50.00			Non-member:			\$100.00		
Indicate here if your ILA Membership Application is enclosed:																
FOR COMMITTEE USE ONLY:						Testing Fee			\$							
						Application Fee			\$							
						Dues			\$							
						TOTAL			\$							
Space may be limited. Seating preference will be given in the following order: Members, Affiliates, persons employed in the industry, others. Please arrive early for your scheduled test; no one is admitted once the test begins. Please bring two sharpened No. 2 pencils. All cell phones and pagers must be turned off during the test.																
If you require frequent breaks, require a large-print test, or have other special needs, please indicate that here. Write the specific needs information on the reverse of this form. Questions to ilcpchair@ilanational.org .																
Signature:											Date:					

Mail to: ILA Conference, P.O. Box 333, Lisle, IL 60532-0333

Must be received by 09/24/2010

Institutional Locksmiths' Association
Institutional Locksmith Certification Program
ILCP Instructions

To achieve a certain level on the ILCP you must meet the requirements below.

CIL level - get a 75 or above on the CIL mandatory exam

CJIL level - attain the CIL level and get a 75 or above on the CJIL mandatory exam and 6 electives

CMIL level - attain the CJIL level and get a 75 or above on 12 electives

If you are sitting for the Certified Institutional Locksmith (CIL) level use the form included.

You do not have to fill in **Documentation of Years in Industry or pick electives**.

If you are sitting for the Certified Journeyman Institutional Locksmith (CJIL) level you will need to pick 6 electives from the list below. There is a CJIL mandatory exam in addition to the 6 electives.

You must also include proof of years in the industry with your application (send copies). We will not issue your CJIL level until we have this documentation on file even if you pass your exams.

Pick CJIL electives as described below:

For CJIL, pick 6 electives; 1 must be from column A and 1 must be from column B. The remaining 4 can be from any column. (PICK ONLY 6)

A are Pinning system electives

B are lock brand electives

C are other hardware and related fields

Column A

A2 - E1

A3 - E2

A4 - E3

Corbin / Russwin Cylinders - E6

KABA Peaks - E11

Medeco - E7

Schlage Everest - E10

Schlage Primus Cylinders - E16

Schlage Large Format & Full Size - E17

ASSA Twin 6000 Twin Exclusive Twin V-10 & Twin Pro - E18

Column B

Best - E8

Corbin / Russwin - E9

Kwikset - E15

Column C

History - E4

Life Safety - E5

Master Key Basic - E12

Von Duprin - E13

Rixson - E14

CJIL retake:

- If failed the CJIL mandatory and all 6 electives

Must retake CJIL mandatory and the same 6 electives

- If failed the CJIL mandatory, but failed 1 to 5 electives (less than 6)

Must retake the CJIL mandatory and up to 6 electives - columns A & B rule still applies

Elective selection must include the failed elective(s) and then an option to select 1 to 5 additional electives from the list to bring the total to no more than 6.

Any electives passed in addition to the 6 needed for the CJIL will be applied toward the CMIL level.

- If passed the CJIL mandatory, but failed 1 to 5 electives (less than 6)

Elective selection must include the failed elective(s) and then select electives to bring the total to no more than 12.

Any electives passed in addition to the 6 needed for the CJIL will be applied toward the CMIL level.

Check back as new electives can be added at any time. Questions to ilcpchair@ilanational.org.